

Teacher's Name: _____ Homeroom: HRM.

Please follow these step-by-step instructions, so you will begin to receive email notifications regarding upcoming events involving your child(ren).

NOTE: If you require assistance, select the GET HELP option in the top right hand corner of the screen.

Step 1: Register

- a) If you have not registered, please go to the School Cash Online home page <https://simcoecounty.schoolcashionline.com> and select the "Get Started Today" option.
- b) Complete each of the four Registration Steps. For security reasons, your password requires **8 characters**, **one uppercase** letter, **one lowercase** letter and a **number**.



Step 2: Confirmation Email

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and School Cash Online account. The confirmation link will open the School Cash Online site prompting you to sign into your account. Use your email address and password just created with your account.

Step 3: Add Student

- a) See box below for information required to add student
- b) Enter the School Name
- c) Enter Your Child's Last Name & Birth Date
- d) Select **Continue**
- e) On the next page confirm that you are related to the child, check in the Agree box and select **Continue**
- f) Your child has been added to your account

Below is the information that you will be required to enter in SchoolCash Online to add your child **Jane Smith** to your SchoolCash Account:

School Name:	Maple Grove P.S.
Student Number:	12345678
Last Name (Legal):	Smith
Birth Date:	Child's birth date in format MM/DD/YYYY

Find Student

School Information

School Board Name: Simcoe County District School Board
 Looking for a student in a different school board?

School Name:

Student Information

Student Number:

Last Name:

Birth Date:
Date format: mm/dd/yyyy

(No students? [Click here](#))

Step 4: View Items or Add Another Student

If you have more children, select "Add Another Student" option and repeat the steps above. 5 children can be added to one parent account. If you do not wish to add additional children, select "View Items For Students" option. A listing of available items for purchase will be displayed.

NOTE: three methods of payment



One-time transactions online using your Visa or MasterCard.



One-time transactions (electronic cheque)



Is a prepaid account where one can place money, to be used (at a later date) when required to pay for school fees. (Please note that there is a seven (7) day waiting period before you can use the most recently added funds to the wallet).