

# **BRADFORD DISTRICT HIGH SCHOOL**



## **2019 – 2020 Agenda / Handbook for Students and Parent/Guardians**

# 2019- 2020 School Year at a Glance Bradford District High School

SEPTEMBER 2019							OCTOBER 2019							NOVEMBER 2019							DECEMBER 2019							JANUARY 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	

  

FEBRUARY 2020							MARCH 2020							APRIL 2020							MAY 2020							JUNE 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	1	2	3	4	5	6	7			1	2	3	4						1	2	1	2	3	4	5	6		
2	3	4	5	6	7	8	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
9	10	11	12	13	14	15	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
16	17	18	19	20	21	22	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
23	24	25	26	27	28	29	29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				

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| <ul style="list-style-type: none"> <li><span style="color: purple;">●</span> <b>First Day of School</b><br/>Sept. 3, 2019</li> <li><span style="color: black;">●</span> <b>First Day of Semester 2 (Secondary)</b><br/>Feb. 3, 2020</li> <li><span style="color: pink;">○</span> <b>PA Days for all students</b><br/>2019: Oct. 4, Nov. 22<br/>2020: May 1, June 26</li> <li><span style="color: pink;">●</span> <b>PA Days - Secondary only</b><br/>2020: Jan. 30-31, June 25</li> <li><span style="color: pink;">●</span> <b>PA Days - Elementary only</b><br/>2020: Jan. 24, Mar. 6, June 5</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Elementary Reporting Schedule</b><br/>2019: Nov. 15<br/>2020: Feb. 14, June 24</li> <li><input checked="" type="checkbox"/> <b>Secondary Report Cards</b><br/>2019: Nov. 15 (mid-term)<br/>2020: Feb. 14, Apr. 24 (mid-term), July 3</li> <li><input type="checkbox"/> <b>Board Holidays</b><br/>2020: June 29-30, 2020</li> <li><input checked="" type="checkbox"/> <b>Holidays</b><br/>2019: Sept. 2, Oct. 14, Dec. 23-31<br/>2020: Jan 1-3, Feb. 17, Mar. 16-20,<br/>Apr. 10, Apr. 13, May 18</li> </ul> | <ul style="list-style-type: none"> <li><b>Elementary Turn-Around Day</b><br/>Sept. 24, 2019</li> <li><b>Secondary Mid-Semester</b><br/>Nov. 6, 2019, Apr. 14, 2020</li> <li><b>Secondary Evaluation Days</b><br/>2020: Jan. 23-29, June 18-24</li> <li><b>Secondary Full-Disclosure Days</b><br/>Nov. 25, 2019, May 4, 2020</li> <li><b>Last Day of School</b><br/>Elementary: June 25, 2020<br/>Secondary: June 24, 2020</li> </ul> |
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**Additional important dates are found in the calendar pages of this student handbook.**

***Student Timetable***

Fill in the empty boxes and use this chart to keep track of your courses for each semester.

<b>TIME</b>	<b>SEMESTER ONE</b>	<b>SEMESTER 2</b>
8:10 – 8:15 am	National Anthem Daily Announcements	National Anthem Daily Announcements
8:15 – 9:30 am	Period 1	Period 1
9:30 – 9:35 am	Travel Time / Washroom Break	Travel Time / Washroom Break
9:35 – 10:50 am	Period 2	Period 2
10:50 – 11:55 am	LUNCH	LUNCH
11:55 am – 1:10 pm	Period 3	Period 3
1:10 – 1:15 pm	Travel Time / Washroom Break	Travel Time / Washroom Break
1:15 – 2:30 pm	Period 4	Period 4

**Join the BDHS School Council!**

It is the SCDSB's policy that each school in its jurisdiction provides for the establishment of a School Council. School Councils are advisory bodies comprised of elected parents, community representatives, teaching and non-teaching employees, students and the school principal. Through the active participation of parents, School Councils work to improve student achievement and enhance the accountability of the education system to parents. A School Council Chairs Steering Committee, comprised of parents and school administrators, meets monthly to plan events to present at system-wide symposia for all School Council Chairs. These events are held locally and at the Education Centre. School Councils may provide advice to the school principal and the SCDSB in a variety of areas, including curriculum goals, school action plans, student codes of behaviour and communication strategies. Elections take place in the first 30 days of each school year. Contact your school principal or a School Council member for more information.

**Information Included**

<b>Area to Review</b>	<b>Page</b>
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Thank you in advance for taking the time to review the above information carefully. Ensuring that students, parents, teachers and administrators are working towards the same goals (a safe, supportive learning environment) will provide the basis for another successful school year.

This handbook may be revised at any time. Changes can be viewed on-line on the school website.

# SIMCOE COUNTY DISTRICT SCHOOL BOARD – MISSION AND VISION

MISSION STATEMENT – We inspire and empower learning for life.

VISION STATEMENT – A community of learners achieving full potential.

For more information, visit [www.scdsb.on.ca](http://www.scdsb.on.ca) under About Us and Mission, Vision & Character.

## CONNECT WITH THE SCDSB

Emergency Information Line: 1-877-728-1187; Facebook: [www.facebook.com/SCDSB](http://www.facebook.com/SCDSB); Twitter: @SCDSB\_Schools

## STRATEGIC PRIORITIES 2017-2022

The SCDSB will ensure, enhance, foster and promote:

- excellence in teaching and learning
  - high standards of achievement for all students
  - innovative and engaging teaching practices and learning environments
  - literacy and numeracy competencies embedded in all curriculum areas
  - skills needed to thrive in a technologically-driven global society
- well-being
  - positive sense of self and belonging
  - safe, healthy, respectful learning and working cultures
  - appreciation for environmental practices and outdoor learning
- equity, diversity and inclusion
  - opportunities to reflect all voices and perspectives
  - access to a broad range of programs and pathways
  - leadership opportunities for all
- community
  - trust, accountability and transparency
  - purposeful partnerships
  - lifelong learning
  - celebration of accomplishments

**LAND ACKNOWLEDGMENT** – In October 2017, the SCDSB approved the practice of a land acknowledgment for board meetings and significant board and school events, as well as a less formal land acknowledgment for daily use in all schools. The following acknowledgment is recited each day as part of the morning announcements.

'Simcoe County District School Board acknowledges that we are situated on the traditional land of the Anishnaabeg people. We acknowledge the enduring presence of First Nation, Métis and Inuit people on this land and are committed to moving forward in the spirit of reconciliation and respect.' The approval of a land acknowledgment follows recommendations of the Truth and Reconciliation Commission's Calls to Action. A land acknowledgment is an act of reconciliation and respect with, and for, the First Nations people of Simcoe County, on whose land we stand. We are proud to share that the SCDSB land acknowledgments were developed in consultation and partnership with local Indigenous partners.

## BDHS SUPPORT PROGRAMS

**Attendance Counsellor** - A small percentage of pupils have difficulties attending classes on a regular basis. The Attendance Counsellor steps in to help out: He/she will sit down with the student and parents to assist in getting things back "on track".

**Extra Help** - BDHS teachers will gladly give you assistance at lunch or after school. It helps if you can give the teacher advance notice and make an appointment.

**Nurse** - Simcoe County District Health Unit – Health Connections Service are only a phone call away at (705) 721-7330 Ext. 244 for general health questions or ext. 385 for sexual health questions.

**Police Officer** - Police officers are frequently in the school to give advice and support, deliver special workshops and to build rapport between the police force and BDHS students. If you would like to meet with a police officer, contact Guidance or one of the administrators.

**Resource Room 112** - If you need help with essays, projects, tests or other school work, see a teacher in Room 112.

**Special Education**– For information about Special Education programs and services, and the Special Education Advisory Committee, please visit our website at [www.scdsb.on.ca](http://www.scdsb.on.ca) and click on Programs, and Services, or call 705-734-6363, ext. 11246. Our Special Education Plan (available on our website) provides information about the Identification, Placement and Review Committee process, Individual Education Plans, programs and services for exceptional pupils, and contact numbers for members of the Special Education Advisory Committee.

See page 15/16 for community support programs.

## GUIDANCE

Guidance counsellors are in the school to assist you! If you have a problem with your timetable, a personal concern, questions about universities, community colleges, or careers, we can be of help. We offer group sessions dealing with topics such as career planning, work and employability skills, and educational planning including course selection.

Our goal is to help you develop your ability to make sound decisions and adjustments concerning both your present life and future plans. You can be assured that matters discussed between you and a counsellor will remain confidential. We will also assist you by referring you to any community agencies that would assist you.

### STUDENT ACADEMICS

#### Educational and Career Decisions

The Guidance program is designed with a focus toward assisting students in setting realistic career goals and in obtaining the personal insight, communication skills and knowledge of academic requirements to do so. The three goals of Guidance:

**Understand** the concepts related to lifelong learning, interpersonal relationships (including responsible citizenship), and career planning.

**Develop** learning skills, social skills, a sense of social responsibility, and the ability to formulate and pursue educational and career goals.

**Apply** this learning to their lives and work in the school and the community.

Students are welcome to make an appointment with a counsellor to discuss individual concerns at any time.

#### Full Disclosure Policy

The transcript is the official, permanent record of the student's achievement at secondary school and is used for admission to all post secondary programs. Every senior course that a student has taken will appear on the student transcript including courses that he/she has failed. If a student withdraws from a course within 5 days of the date that midterm reports were issued, the course will be removed and will not appear on the transcript. If the student withdraws after this point, the course and mark will appear on the student transcript. **This year Full Disclosure dates are November 25, 2019 for Semester One classes and May 4, 2020 for Semester Two classes.**

#### Number of Credits Taken

In Grades 9, 10 and 11, students must take a minimum of 4 credits each semester. Students entering their fourth year must take a minimum of 6 credits over the course of the year. This minimum rises to eight credits if the student has accumulated fewer than, or equal to, 22 credits. Students eligible to graduate must take the number of credits they need to complete their diploma requirements. **(Exemptions to the aforementioned must be approved by the Principal).**

It is strongly advised that students take an extra credit to ensure graduation. For diploma requirements, refer to the Course Calendar or a Guidance counsellor.

NOTE: Honours standing (80%) is calculated for grades 9, 10, 11 based on all courses taken in the school year (September-August). Ontario Scholars (80%) are calculated based on the best 6 grade 12 courses.

#### Timetable Changes

The Guidance Department will be pleased to assist students in making timetable changes for the following reasons:

- to balance course load over the two semesters;
- to accommodate a failed prerequisite course; or
- to change program destination.

It is expected that all timetable changes will have been completed by the end of the second week after the semester begins.

**Students are to follow the schedule shown on their timetables until any needed changes have been made officially through the Guidance Office.**

**A student who starts a subject may not discontinue that subject without completing the proper documentation through guidance.**

Guidance counsellors are available by appointment to discuss your career plans and course selections. A classroom test or presentation will take priority and you may have to reschedule a counselling appointment. (Please do this as soon as you know you have a conflict.) Report to your class teacher first and show your slip.

#### Ontario Secondary School Literacy Test (OSSLT)

The OSSLT assesses reading and writing skills, and is one of the requirements for an Ontario Secondary School Diploma. The in-school OSSLT is scheduled for **March 31, 2020**. Students who have been eligible to write the OSSLT at least twice and who have been unsuccessful at least once are eligible to take the Ontario Secondary School Literacy Course (OSSLC). The OSSLC is a full-credit, non-compulsory grade 12 course that is offered as part of the English program. Students who successfully complete the OSSLT or the OSSLC have met the literacy requirements for graduation.

## STUDENT SUCCESS

Student Success focuses on success for all students. It develops literacy, numeracy and workplace skills and gives all students hope for the future.

The SCDSB has established strategies in grades 7-12 that focus on the acquisition of literacy and numeracy skills and enhance learning opportunities for all students. Student Success addresses the underlying purpose that motivates students in their choices. Programs such as Specialist High Skills Majors are designed to support students' work towards a career destination. Job related career awareness activities are explored in Grades 7-10 and opportunities for exploration through Co-operative Education Programs are built into the program in Grades 11 and 12. Dual credit programs enable students to gain secondary school credits and earn college credits at the same time. Well-planned and focused pathways enable students to develop the skills required for their postsecondary choice of destination.

# BRADFORD DISTRICT HIGH SCHOOL – CODE OF CONDUCT

The SCDSB recognizes that all members of the school community have the right to be safe and to feel safe in their school community. With this right comes the responsibility to contribute to a positive school climate. The SCDSB Code of Conduct supports and enhances the Ontario Code of Conduct by setting clear standards of behaviour. These standards apply on school property, on school buses and at all school-related activities.

## STUDENTS

<u>EXPECT THAT</u>	<u>ARE EXPECTED TO</u>
<p>They will be treated consistently and fairly and that the school policies and procedures will be enforced and logical consequences applied.</p> <p>Clear, relevant lessons be presented, along with explanations for the evaluation procedures to be used in each course.</p> <p>They will be able to work in a school atmosphere which is pleasant, orderly, respectful, caring and safe.</p> <p>School personnel will be accessible (with proper notice) to students for extra help concerning courses, assignments, and remedial assistance.</p> <p>Teachers will maintain proper order and discipline in their classrooms.</p> <p>Teachers will attend assemblies with their class.</p> <p>Teachers will prepare for class, and mark and return assignments promptly.</p> <p>They will have access to their Ontario School Record at any time and the privacy of their records will be maintained.</p> <p>Teachers will provide students with a written outline of the course material and evaluation within the first week of classes.</p>	<p>Attend scheduled classes regularly and punctually.</p> <p>Pursue their studies diligently, complete all assignments on time, bring required materials to class, and be responsible for any work missed due to absence or school activities.</p> <p>Follow all school policies and procedures. Develop self-discipline and show respect and courtesy at all times for others.</p> <p>Make the most of educational opportunities through active classroom participation and involvement in co-curricular activities.</p> <p>Show respect for the educational process by taking pride in their work.</p> <p>Show respect for self by dressing appropriately for school.</p> <p>Show respect for school property and the personal belongings of others.</p> <p>Resolve interpersonal conflicts and difficulties through discussion with the other person(s) or through seeking assistance from staff.</p> <p>Take pride in being a BDHS student and foster this feeling in others.</p> <p>Show respect for self by not possessing or using alcohol and/or illicit drugs.</p> <p>Provide a note if you have been absent from school.</p> <p>Treat each other respectfully, refuse to watch or participate when they see others being bullied, and report bullying situations to an adult.</p>

## STAFF

<u>EXPECT THAT</u>	<u>ARE EXPECTED TO</u>
<p>Students will attend all scheduled classes regularly and on time with homework assignments completed and with appropriate materials (text, notebook, pen, etc).</p> <p>Students will follow school policies and procedures and behave appropriately on school property and at school activities so as not to interfere with the learning and rights of others.</p> <p>School administrators will provide leadership and support.</p> <p>They will have the positive assistance and co-operation of students, parents and colleagues in the performance of their duties.</p> <p>Everyone associated with the school will be treated with courtesy and respect.</p> <p>Parents will communicate openly with them about anything that might affect the attendance, behaviour and performance of the student.</p>	<p>Teach diligently and faithfully the classes or subjects that they are assigned.</p> <p>Encourage their students in the pursuit of learning.</p> <p>Treat students fairly and consistently.</p> <p>Establish and maintain a learning environment in the school which is pleasant, orderly, respectful, caring and safe.</p> <p>Assess, evaluate and report student achievement following Simcoe County District School Board Guidelines and explain to their students the procedures to be used in each course.</p> <p>Maintain accurate records of student achievement and attendance.</p> <p>Communicate information about students' achievement, attendance and behaviour to students, parents and administration.</p> <p>Watch for signs of bullying, intervene and report bullying situations to the administration.</p>

## PARENTS / GUARDIANS

<u>EXPECT THAT</u>	<u>ARE EXPECTED TO</u>
<p>Teachers, as role models for students, will exhibit excellent language usage, display enthusiasm for learning, show respect for others and property.</p> <p>Staff will enforce school policies and procedures.</p> <p>Staff will communicate with the home regarding matters affecting student attendance, behaviour and progress.</p> <p>Administrators will exhibit leadership, provide support and monitor instruction in the school.</p> <p>Students will receive fair and consistent treatment.</p> <p>Staff will cooperate to create an atmosphere that is conducive to a positive learning environment.</p> <p>Teachers will keep up-to-date professionally and will plan and teach assigned courses effectively.</p> <p>Teachers will provide students with a written outline of the course evaluation policies within the first week of classes.</p>	<p>Be role models in the home in order to establish positive values and respect for fellow students, school personnel, property and the learning process.</p> <p>Maintain regular communication with their child and their child's teachers about school matters.</p> <p>Make sure students arrive on time.</p> <p>Encourage their child to attend all scheduled classes regularly and punctually and to complete all assignments on time.</p> <p>Call the school in advance to report absences and provide a note for absences including student's name, date of absence, reason for absence and parent/guardian signature.</p> <p>Attempt to attend the school's events and meetings and give positive input.</p> <p>Feel free to approach administration and/or staff with concerns, questions or suggestions.</p> <p>Report bullying situations and work cooperatively with school staff.</p>

## BDHS– GENERAL BEHAVIOUR EXPECTATIONS

At BDHS, student behaviour is a shared responsibility between students, parents, teachers, administration and community members. The primary goal of the school's policy is to assist students in understanding their behaviour and exercising the self-discipline needed in order to behave appropriately in various social contexts.

The BDHS behaviour policy is based on the principles of Progressive Discipline. The policy takes a firm, fair and consistent approach by teachers to addressing and managing classroom behaviour with clear expectations and consequences. For example, students who do not behave appropriately will receive a:

- verbal warning;
- second warning (verbal or non-verbal);
- time-out (conference with the teacher);
- behavioural incident form and referral to the administration.

Any physical or verbal aggression will result in immediate referral to the administration.

### For the Beginning of Classes

8:00 - the bell rings, the music starts and teachers are meeting, greeting and encouraging students to go to class.

8:08- Good Morning Bradford High, you have 2 min. to get to class—music plays

8:10- the music stops and the Land Acknowledgment of Traditional Territory and the National Anthem comes on  
**Consequence** - students late for class could be assigned a detention by the teacher

### Detentions

Detentions (date and time) are to be assigned by the teacher.

**Consequence** - If the student fails to serve a detention, then the teacher will contact home (by telephone or by behavioural incident form) and give the student one more opportunity to serve the detention. Continued failure to serve the detention will result in referral to administration. If the student directly refuses to serve a detention, then the student could be suspended.

### Removal from Class

A student removed from class because of behaviour is expected to report to the office, to remain there until addressed by an administrator.

**Consequence** - At minimum, the student will serve a detention with the teacher for time missed during which missed work will be completed. Other consequences may also be given at the discretion of the teacher/administration.

### Food & Beverages

No food or beverages, except bottled water, is permitted in the classroom. No one will be permitted to leave class to purchase food/drink.

## POLICIES AND PROCEDURES

### ACADEMIC DISHONESTY

<u>EXPECTED BEHAVIOUR</u>	<u>REASONS</u>	<u>CONSEQUENCES</u>
<p>You are expected to submit your own work; otherwise you are plagiarizing. Plagiarism includes:</p> <ul style="list-style-type: none"> <li>• copying the work of another student</li> <li>• having someone else write an assignment</li> <li>• handing in the same paper for more than one course</li> <li>• copying a published author's text, or using (by paraphrase) substantial ideas, arguments or graphical representations from a published source without proper citation.</li> </ul> <p>You must also not knowingly allow your work to be submitted in whole or in part as the work of another student. In this case, you are also guilty of academic dishonesty.</p> <p>You are expected to always cite all ideas or words quoted or paraphrased. When in doubt, cite sources. You must also keep (and produce when required) all drafts, revisions, and source materials related to written assignments in case of suspected plagiarism.</p>	<p>The Internet has increased the potential for academic dishonesty in schools. In addition, current technologies make copy-and-paste approaches to writing very easy. At Bradford District High School, we are very concerned that students know that fraudulent use of research materials will have consequences that may be serious enough to jeopardize academic standing and/or post secondary aspirations.</p> <p>Most plagiarists are easily identified because teachers are familiar with sources and able to detect inconsistencies in the writing style, vocabulary, and syntactical structure of submitted work.</p>	<p>If you are found to be guilty of academic dishonesty, you will be subject to disciplinary actions which <b>may</b> include any or all of the following:</p> <ul style="list-style-type: none"> <li>Notification of parent/guardian</li> <li>Receipt of zero on first offence with the possibility of a makeup</li> <li>Receipt of zero on second offence</li> <li>Suspension from school</li> <li>Removal from course</li> </ul> <p>Note: records of past incidents of plagiarism may be kept and consequences will increase in severity when the problem persists.</p>

### POSSESSION/UNDER THE INFLUENCE

<u>EXPECTED BEHAVIOUR</u>	<u>REASONS</u>	<u>CONSEQUENCES</u>
<p>You must not use or possess alcohol, illicit drugs or other noxious substances while you are on school property or at school sponsored events including field trips. Possession of drug paraphernalia is also prohibited.</p>	<p>You must not forfeit your self-respect by using or possessing substances which cause you to lose control of yourself and to behave in an inappropriate manner. There are laws governing these matters. See Ontario Code of Conduct.</p>	<p><u>Possession</u></p> <p>If you are in possession of alcohol, illicit drugs or drug paraphernalia, you will be <b>suspended and/or expelled</b>. Police will be notified. You may also lose the privilege of attending certain school events and/or participating on teams or clubs.</p> <p><u>Under the Influence</u></p> <p>If you are believed to be under the influence, you will be <b>suspended and/or expelled</b>. Police may be notified.</p>

### ASSEMBLIES

<u>EXPECTED BEHAVIOUR</u>	<u>REASONS</u>	<u>CONSEQUENCES</u>
<p>It is expected that you show consideration and respect toward speakers and performers; use of audio players, cell phones and gaming devices are prohibited.</p> <p>You are expected to be seated quickly and not stand around the fringes of the gym or cafeteria waiting for a friend. As well you are asked to remain seated until you are dismissed. Applause is an appropriate way to express appreciation.</p>	<p>Part of being a good audience is listening attentively and behaving appropriately. It is important to convey a positive school image to all visitors. You should also respect and support the efforts and hard work of your fellow students.</p>	<p>If you behave inappropriately at an assembly:</p> <ul style="list-style-type: none"> <li>• the privilege to attend future assemblies may be withdrawn</li> <li>• you could be assigned detention(s)</li> <li>• you may also be suspended from school</li> </ul>

### ANNOUNCEMENTS AND OPENING EXERCISES

<u>EXPECTED BEHAVIOUR</u>	<u>REASONS</u>	<u>CONSEQUENCES</u>
<p>Stand quietly if you are in the halls and listen attentively to the announcements.</p>	<p>Standing silently during the National Anthem shows respect for and pride in Canada.</p> <p>Announcements provide important information for both staff and students.</p>	<p>Staff will caution you if you are not attentive or do not demonstrate respect at these times.</p> <p>Offenders may be referred to the office.</p>

## ATTENDANCE

**Good attendance is the first step to success in school. Aim to be here!**

<u>EXPECTED BEHAVIOUR</u>	<u>REASONS</u>	<u>CONSEQUENCES</u>
<p>You are expected to attend all scheduled classes regularly and punctually. There are very few valid reasons for absence. These are:</p> <ul style="list-style-type: none"> <li>• sickness</li> <li>• religious holidays</li> <li>• suspension</li> <li>• legally authorized home study.</li> </ul> <p>Any other form of absence must first be approved by the school administration or it may be deemed truancy. <b>Please note that legislation does not make provision for a student to miss school for reasons such as family holidays, part-time work or “personal reasons”.</b> Check with the school’s administration before making an assumption about these forms of absences. It is important to remember that students are expected to be present on all Evaluation Days in January and June.</p> <p>Regardless of the reason for absence, it is your responsibility to make up the work you missed to the satisfaction of your teacher.</p> <p>Students who miss homeroom are expected to sign in as soon as they arrive. Students are not to be in the building without signing in.</p>	<p>Regular attendance is vital to the learning process.</p> <p>According to the Education Act, a student must be assigned a total of 110 hours of instructional time for each full credit course. This amount of time is required to address the curriculum expectations for all courses. Missing class time results in missed instruction and therefore has a significant impact on your achievement in a course.</p> <p>Prospective employers may be interested in your attendance records. They will consider past attendance patterns as an indicator of future patterns in the workplace.</p> <p>Staff will consult your record of attendance when making recommendations to colleges, universities and workplaces.</p>	<p>Your teacher enters attendance for every period. When you are recorded as absent it is your responsibility to clear this up with the office and with your teacher.</p> <p>As a general guideline, students who accumulate <b>9 unexplained absences (truancies) or 15 absences</b> may be putting their credits in jeopardy regardless of their academic standing in class. Any or all of the following consequences may result for ‘skipping’:</p> <ul style="list-style-type: none"> <li>• detention</li> <li>• parent involvement</li> <li>• suspension</li> <li>• referral to an Attendance Counsellor</li> <li>• removal from the course</li> <li>• removal from the school</li> </ul> <p>Typically, when a student has 15 consecutive absences, they are removed from their course.</p>

### Sign-In/Sign-Out Privileges

A note must be provided when signing in/signing out. Signing out will only be allowed for reasons acceptable under the Education Act which include appointments for medical and dental. **Students and parent(s)/guardian(s) are strongly encouraged to schedule all appointments and family outings outside of school time as much as possible.**

### Notes for Absence

Students who have been absent from school, are expected to **bring a note** from a parent/guardian explaining the absence **or** have them **telephone the school prior to 8:30 AM**. Students must give this note to the attendance secretary on the day that they return to school. Students who are 18 or over may write their own notes.

All notes must contain: a) the date(s) of the absence; b) reason for the absence; c) the signature of parent/guardian (if under 18).

### Extended Absences

Any student who knows that he/she will be absent for more than 3 consecutive days is expected to complete an **Extended Absence Form**, which can be obtained from the attendance secretary in the main office. The completion of this form ensures that all the student’s teachers as well as the administration of the school are informed.

## AUTHORITY, RESPECT FOR

<u>EXPECTED BEHAVIOUR</u>	<u>REASONS</u>	<u>CONSEQUENCES</u>
<p>You must comply with all school policies and procedures and with your teachers’ expectations.</p> <p>When asked to go to the office, go directly. Do not stop at your locker or anywhere else.</p> <p>When asked to identify yourself by any staff member, cooperate by giving your first and last name.</p> <p>Cooperate with the bus driver in all situations.</p>	<p>Society has charged the education system with the responsibility of taking the place of your parents while you are at school or at school related events. Throughout your life, you will have to respect the authority of people who, because of their position, have been given authority over you. The Education Act gives the school this authority.</p> <p>You are part of a school community. We believe that we all benefit from our school community if it is a safe place to be. Not cooperating with school staff only serves to protect those who would do harm to others.</p>	<p>Teachers will assign appropriate consequences (warnings, time-out, detention, behavioural incident form, referral to the administration).</p> <p>Refusal to do as requested by any staff member (including refusing to identify yourself) may result in a suspension of up to 20 days.</p>

## COMPLETION OF STUDENT WORK

Students have the responsibility to demonstrate their knowledge and understanding and to learn to monitor their personal progress and learning.

Students are responsible to meet deadlines set for assignments and must inform teachers **prior** to a due date if an assignment will not be completed on time. When problems arise, teachers may choose to extend deadlines (i.e. using a student completion contract), set alternative assignments, and/or offer out of class time to meet with students to discuss a solution. Teachers will make every effort to assist students in assignment completion, but the responsibility for demonstrating achievement of the curriculum expectations is ultimately the students.

In consultation with a Principal or Vice-Principal, a student will receive an appropriate consequence(s) if he/she is not meeting assignment deadlines. The consequence(s) will be communicated to the parent/guardian.

**DIGITAL/PHOTO IMAGERY AND AUDIO RECORDING EQUIPMENT**

<b>EXPECTED BEHAVIOUR</b>	<b>REASONS</b>	<b>CONSEQUENCES</b>
<p>Use of digital or photographic imagery equipment including, but not limited to, cell phones and cameras is expressly forbidden in all school facility washrooms and change rooms.</p> <p>Using this equipment in the school to record is forbidden unless it is being conducted for purposes related to the school program and is authorized by a teacher or an administrator prior to the recording being made.</p> <p>Laser pointers are not permitted.</p> <p><b>Cell phones are to be off and out of sight</b> in the classroom, unless approved by the teacher. They may be used in the hallways and cafeteria during student free time.</p>	<p>Electronic devices can invade the privacy of others due to the inclusion of many advanced features. They also provide a distraction from the learning environment within the classroom/school.</p> <p>Cell phones may also interfere with communications during an emergency situation and present safety concerns during a lockdown situation.</p>	<p>Repeated offences or serious violation will be viewed as opposition to authority or conduct injurious to the moral tone of the school and will be referred to the administration and dealt with.</p> <p>Parents may also be required to pick the items up at the school. At this time, it will be made clear that the student may no longer bring the device to school. In the event of suspected illegal or inappropriate activity, items may also be forwarded to the police.</p> <p>Failure to comply may result in discipline up to and including expulsion.</p>

**DRESS CODE**

<b>EXPECTED BEHAVIOUR</b>	<b>REASONS</b>	<b>CONSEQUENCES</b>
<p>Students are expected to respect the guidelines when dressing for school. Student clothing cannot pose a safety concern or conceal identity. Exceptions are granted to students who wear head coverings or other garments/objects for the purposes of religious observance, medical or sensory needs, or other reasons protected by the Ontario Human Rights Code. A student is expected to dress in a manner that contributes to the learning atmosphere of the class. A part of learning is the making of appropriate decisions on suitable types of dress. Clothing promoting the use of alcohol or drugs, racism, gender inequity, or having obscene language or graphics is not to be worn. Certain clothing apparel has the potential to be used in an inappropriate way. Studded clothing items, wallet chains in excess of 12 cm, etc. are not to be worn.</p>	<p>Our school is a safe space. We work to be equitable and inclusive, and understand that students may choose to express themselves through their clothing choices.</p> <p>Attending school is an important activity. Look upon it as your job.</p> <p>You will have to accept dress standards at work and in many other social situations.</p> <p>Your manner of dress affects the tone of the school and reflects how you think about yourself.</p>	<p>You may be asked to change your clothing or cover up. You may also be asked to go home to change.</p> <p>Continued opposition to authority may result in more severe consequences including parental contact, Behavioural Agreement and school suspension.</p>



**There are lots of ways  
to dress for school...**



**...but there are a few things that aren't okay.**



Exposed underwear



Spiked or chained accessories



Offensive or inappropriate content

## FIELD TRIPS

Field trips are an extension of the classroom learning experience and as such it is expected that students follow the BDHS code of conduct while on a field trip. If a Volunteer Driver is required, he/she must complete a Volunteer Driver Authorization form and present an up-to-date Criminal Record Check.

### STUDENT ACCIDENT INSURANCE

All students must have insurance before being permitted to participate in extra-curricular athletics:

Simcoe County District School Board offers an insurance provider; or, coverage through an extended health and dental plan; **or**, Parent/Guardian signature waiving participation in the activity.

All students participating in a field trip outside the province or country **must purchase** student accident insurance or be covered by an extended health and dental plan. For more information contact: Reliable Life Insurance Company: 1-800-463-5437 or [www.insuremykids.com](http://www.insuremykids.com). Information is given in the start-up information package.

## FREEDOM OF INFORMATION

We wish to advise students and their parent(s)/guardian(s) that names and photos of students may be disclosed in BDHS publications and may be displayed on trophies/awards. Members of the press may also be in the school or at school events and pictures or statements may appear in the newspaper and/or on radio/television. Please notify the administration within two weeks after receiving this handbook, if you have questions/concerns. **Where concerns are not expressed, consent will be assumed.**

## LOCKERS & GYM CHANGEROOMS

<u>EXPECTED BEHAVIOUR</u>	<u>REASONS</u>	<u>CONSEQUENCES</u>
<p>You will be assigned a locker and <u>you must register that locker</u> with your homeroom teacher. This is the only locker you should occupy. You must also secure your locker with a school approved lock.</p> <p><b>Do not share</b> your combination or locker with anybody. Lockers may not be shared.</p> <p><b>Do not leave money or other important valuables in your locker or in the gym change rooms.</b></p> <p>Do not write or post materials on the outside of lockers.</p> <p>You may decorate the inside of your locker in non-permanent ways. Decorations and pictures must not be offensive.</p>	<p><b>Lockers are school property and are on loan to you. They may be examined at any time by the administration or police.</b></p> <p>Custodians must be able to clean lockers easily.</p> <p>Sharing lockers and divulging combinations eliminates the security the locker is intended to provide.</p> <p><b>The school does not have insurance to cover items stolen from lockers or Physical Education change rooms.</b></p> <p style="text-align: center;"><b><i>Do not leave valuables in change rooms.</i></b></p>	<p>Inappropriate materials may be removed by administration, if they are deemed unacceptable.</p> <p>The privilege to have a locker may be taken away.</p>

## LEARNING COMMONS

<u>EXPECTED BEHAVIOUR</u>	<u>REASONS</u>	<u>CONSEQUENCES</u>
<p>Students should work quietly.</p> <p>Students should use the proper entrance and exit.</p> <p>Students should use proper sign-out procedures and return materials on time.</p> <p>Computer games are permitted in the Learning Commons before and after school only.</p> <p>No food or drink in the Learning Commons except water.</p> <p>Students who are visiting the Learning Commons individually need to sign in and out at the front counter.</p>	<p>The Learning Commons should be a place where students can work undisturbed by others.</p> <p>This helps prevent theft.</p> <p>Other students may need the materials.</p> <p>This ensures computers are available for class work.</p> <p>This ensures staff can locate a student in case of emergency.</p>	<p>Students will be cautioned and then asked to leave the Learning Commons.</p> <p>The Learning Commons privileges could be removed.</p>

**PARKING LOT**

<b>EXPECTED BEHAVIOUR</b>	<b>REASONS</b>	<b>CONSEQUENCES</b>
<p>A parking area is provided for students in the south and north parking areas. These are the ONLY areas where you may park.</p> <p>Careless driving will not be tolerated on school property. Be sure to obey directional signs and all other traffic signs.</p>	<p>In order to ensure a safe area, you must cooperate and follow these rules.</p> <p>The main driveway is a fire route. There is no parking or stopping of vehicles allowed in this fire route.</p>	<p>The privilege of parking your car on school property may be removed.</p> <p>Police may be contacted, if you are driving carelessly or dangerously.</p>

**RESPECT FOR OTHERS**

<b>EXPECTED BEHAVIOUR</b>	<b>REASONS</b>	<b>CONSEQUENCES</b>
<p>You are expected to be courteous and considerate in your dealings with others. Treat others as you would expect them to treat you.</p> <p>You are not to harass others verbally or physically or to use profane language or to make comments that are offensive, derogatory, or make reference of an ethnic, racial, sexist or religious nature.</p> <p>Gambling is not permitted on school property.</p> <p>Physical violence of any kind will not be tolerated. You are not permitted to bring knives, replica weapons or any instrument that could be considered a weapon, to school at any time.</p> <p>Consideration is to be shown to others by making efforts to keep the building and grounds clean. This includes picking up refuse where you see it and placing your cafeteria trays and food remains in the appropriate receptacles including recycling containers.</p>	<p>In order to make themselves seem more important, some people try to intimidate others who are younger, smaller or different. This behaviour will not be tolerated at BDHS because we believe that the way to self-esteem is to demonstrate respect for others.</p> <p>We have a "zero tolerance" approach to violence at BDHS. This means that every incident of violence or weapons possession will be responded to. The response will vary according to the circumstance.</p> <p>Our school custodians are to maintain the school building and keep it tidy. They are not responsible for cleaning up messes made deliberately or carelessly by a few who have no respect for the school.</p> <p>The educational assistants, the secretaries and the cafeteria staff serve the needs of students, teachers and administration alike. They deserve your respect each day.</p> <p>The behaviour of students on field trips, sporting events, dances and other events associated with the school influences the judgment people make about BDHS.</p>	<p>If you use profane or improper language or bully other students, or are involved in gambling, you will be held accountable for that behaviour and should expect consequences ranging from parental contact, suspension or expulsion. Fighting and acts of violence will result in suspension or expulsion.</p> <p>Weapons will be confiscated, parents called and police will be notified. Suspension or expulsion will occur.</p> <p>Inappropriate and inconsiderate behaviour in the cafeteria may result in removal of your cafeteria privileges.</p> <p>The consequences for inappropriate behaviour which apply to you at school also apply on school buses, field trips and all school-sponsored events. Misbehaviour on buses will result in appropriate disciplinary action including the withdrawal of the privilege of riding the bus.</p>

**RESPECT FOR PROPERTY**

<b>EXPECTED BEHAVIOUR</b>	<b>REASONS</b>	<b>CONSEQUENCES</b>
<p>You are expected to treat the school grounds, buses, buildings, classrooms, equipment and supplies including textbooks and our neighborhood with respect.</p> <p>The use of rollerblades, bikes, skateboards or such is not allowed on school property.</p> <p>No fireworks are permitted on school property. These are considered to be explosive devices and can be considered weapons.</p>	<p>This school was paid for by the taxpayers, including you, your parents and teachers. The cost of maintaining the school building and equipment is assumed by the same taxpayers as are costs created by vandalism.</p> <p>When vandals damage the school the repair costs come from the same budget that pays for books computers, desks, etc. Vandals hurt us all.</p> <p>Textbooks are loaned to you for your use and are very expensive.</p> <p>Your safety and the safety of others is a primary concern.</p>	<p>If you damage school property, including buses, either willfully or through your careless actions, you will be required to pay the cost of repair or replacement.</p> <p>If you lose or damage a book or equipment, you may have to cover the cost of repair or replacement.</p> <p>Vandalism to school property and equipment will not be tolerated and will result in restitution being required as well as other consequences including suspension.</p>

## SMOKING

<u>EXPECTED BEHAVIOUR</u>	<u>REASONS</u>	<u>CONSEQUENCES</u>
<p>Smoking or the use of tobacco products (including, but not limited to, cigarettes, cigars, chewing tobacco and vaping) anywhere on school property is strictly prohibited by Ontario law. This law is in effect at all times. A student holding a lit cigarette will be deemed to be smoking.</p> <p>Students who do smoke, must be off school property and 20 m beyond the property line.</p> <p>Use of a vaporizer is prohibited regardless of inclusion of tobacco products.</p>	<p>Smoking is a serious health hazard for smokers and others nearby.</p> <p>Smoking, second hand smoke and tobacco products are health hazards.</p> <p>The litter created by smoking is unsightly and an inconvenience to others who have to clean up.</p>	<p>Suspension may be assigned and may be reported to a bylaw officer.</p> <p>A bylaw officer may visit the school at any time. There is a significant monetary penalty associated with smoking on school property or within 20 m of school property.</p>

## VISITORS & GUESTS

<u>EXPECTED BEHAVIOUR</u>	<u>REASONS</u>	<u>CONSEQUENCES</u>
<p>All visitors to the school are expected to sign in immediately at the main office. Student guests are not allowed as per SCDSB directive.</p>	<p>The Trespass Act limits access to schools to those who have legitimate school business to conduct.</p>	<p>Individuals without legitimate business will be asked to leave and may be posted from the property. The police will be called if an individual refuses to leave.</p>

## HEALTH AND SAFETY INFORMATION

Should a BDHS student become ill or injured, BDHS staff trained in first aid will determine if the student requires emergency medical care. If the student needs to go to the hospital immediately, an ambulance will be called and the cost incurred for this emergency care will be the responsibility of the parent(s)/guardian(s).

**MEDICAL ALERT INFORMATION** - If you have a serious illness, you are required to inform the main office early in the school year so that we can respond appropriately in an emergency.

### **EMERGENCY SCHOOL CLOSURE**

The Principal may close or authorize the closing of the school or class for a temporary period where such closing appears unavoidable because of: failure of transportation arrangements, inclement weather, fire, flood, the breakdown of the heating plant, the failure of an essential utility or a similar emergency.

### **EMERGENCY RESPONSE PLAN**

This plan includes a variety of drills including:

#### **Fire Drills/Evacuation Procedure -**

**If the alarm rings during class time** - proceed with your class to the closest exit. Walk to the south field and locate your teacher (teachers will line up alphabetically around the field). **You must stay with your teacher the entire time.**

**If the alarm rings before school starts** - follow the above procedure, but locate your 1st period teacher.

**If the alarm rings at lunch** - follow the above procedure, but locate the teacher that you just had in the previous period.

**If the alarm rings on your spare** - follow the above procedure, but find the school librarian and stay with that person.

**Remember:** Creating a false alarm is not only a major disruption to the program of the whole school; it also endangers the safety of some 1200 people and incurs enormous danger and expense resulting from the Fire Department being summoned to the school. False alarms are a criminal offense and are dealt with accordingly.

**Lockdown** - Lockdown is a procedure where all persons in the building move to the closest secure area and lock the door (if possible). Students in classrooms and portables move away from the door and windows, turn off the lights and remain quiet. If a student is outside the school during a lockdown, they are **not to enter the building** and are to

proceed to Fieldcrest Elementary School and remain there they until directed otherwise.

**Remember: NEVER CONFRONT A SUSPECT- INSTEAD, NOTIFY THE OFFICE IMMEDIATELY**

This procedure is intended to protect people from an armed intruder. In such a situation the administration will announce over the P.A. system, **“Emergency, Emergency, Emergency – Initiate Lockdown.** In a Lockdown situation, disregard fire alarm(s) and school bells. Lockdown remains in effect until cancelled by the Principal or Vice-Principal. Students are not to call 911 when a Lockdown has been initiated by the school.

### **SAFETY IN SPECIALIZED AREAS**

Students taking Science classes, Art and Technology courses and Family Studies are reminded that safety is of primary importance and that the clothing they wear must be appropriate for the activity. The students are expected to follow teacher direction re: appropriate dress; otherwise they will not be able to participate.

### **POLICE/SCHOOL PROTOCOL**

Developed by the Joint Safe Schools Task Force representing local school boards, community members, school councils, and municipal and provincial police services, the Police/School Protocol strengthens existing practices and applies a consistent approach to policies throughout all jurisdictions. The Protocol follows Ministry of Education guidelines and includes information about the roles of school boards and police services, prevention programs and investigative procedures. Available in every school, the document also outlines a Violent Incident Emergency Response Plan. School administrators and police have customized this plan for every school and regularly oversee emergency response drills to ensure high levels of preparedness in the unlikely event that a violent incident occurs. Our schools continue to be safe environments for students and staff. Practicing a prepared plan is one more component of a proactive, preventative and thoughtful approach to enhancing safe schools. The Emergency Response Plan emphasizes that students have a responsibility to respond quickly to the direction of staff during a crisis situation and requires that any student with information or knowledge prior to or during a crisis situation must come forward with that information immediately. Parents and guardians are expected to reinforce these responsibility expectations with their children.

**Emergency Information: 1-877-728-1187 & [www.scdsb.on.ca](http://www.scdsb.on.ca)**

## MISCELLANEOUS ITEMS

### EVALUATION DAYS

Evaluation days are scheduled (see calendar pages for dates). Students are responsible to write all required evaluations and attend all other evaluation activities (any tasks that make up the 30% final assessment).

A doctor's note is required when any portion of the final 30% assessment (exam and other assessment tasks) is missed. Given the proper documentation, the student's final mark will result in a pro-rated mark or another alternative solution.

In the event of inclement weather causing the cancellation of buses on a January evaluation day, the evaluation for that day will be held on the next day of the schedule. All subsequent evaluation days and the starting date of the new term will be adjusted accordingly.

Students who miss an examination or other task worth part of the final 30% without proper documentation may receive a zero.

### SEVERE WEATHER CONDITIONS

Parents are responsible for deciding if it is safe for their children to leave for school during severe weather conditions. The Simcoe County Student Transportation Consortium and their contracted school bus companies together determine during pre-dawn hours if it is unsafe for buses to travel during inclement weather. As well, school superintendents and principals together determine whether school closures are necessary, depending on local weather conditions for each cluster of schools. Cancellation of buses and school closures will be announced on local radio stations and the home page of Board web site [www.scdsb.on.ca](http://www.scdsb.on.ca), as well as other media

broadcasts. Please be aware of your child's bus number and bus company name. Tune in early to radio and other media broadcasts and avoid having to phone the school. More details will be provided through school information sent home. School transportation may be cancelled mid-day on rare occasions due to rapidly deteriorating road and weather conditions. In this situation, students will remain supervised at school until it is SAFE for parents to transport them home.

**Bradford District High School is in the South Simcoe County Weather Zone.**

### NO EXCLUSION DUE TO INABILITY TO PAY

No eligible student will be excluded from a fieldtrip due to extenuating financial situations. In such cases, the principal shall arrange financial assistance or alternative financial arrangements.

### VALUABLE ITEMS

Students are advised to leave all items of value at home. Despite the use of lockers, many valuable items disappear, through loss or theft. The school is not responsible for lost or stolen items.

## COMPUTER USE GUIDELINES

**The safe use of the Internet requires that students will not post personal information about themselves or others. This includes their home address, telephone number, picture, route taken to school, parent's hours of work etc. First names and last name initial only may be used on any website.**

This list summarizes some of the "unacceptable uses for computers":

- ✓ Using the Internet or other communication devices to identify, intimidate, bully, harass or embarrass other students or staff members (including communications made outside of school if the action(s) cause a disruption to school operations. **See consequences for bullying and harassment pg. 12**)
- ✓ Degrading or disrupting equipment or system performance
- ✓ Wastefully using finite resources (i.e. chat lines, games)
- ✓ Installing games on the network
- ✓ Creating hidden/system directories and/or files
- ✓ Gaining unauthorized access to resources/entities

- ✓ Invading the privacy of individuals
- ✓ Using, attempting to use, someone else's account
- ✓ Transmitting any material in violation of any Canadian or Provincial law. This includes, but is not limited to: copyright material, threatening or obscene material, or material protected by trade secret
- ✓ Inaccurately citing information and plagiarizing
- ✓ Inappropriate use of e-mail
- ✓ Use of language that is not acceptable in the classroom; i.e. racist, sexist, violent or profane
- ✓ Vandalism of computer hardware or software

Upon completion of the Student Guest Wireless Permission form, students may bring in their own wireless devices to use in the school. The student must take sole responsibility for the device while it is in the school.

### **Consequences for Unacceptable Use of Computers**

A student who fails to comply with the stated purpose of computer and Internet use at BDHS would lose computer and Internet privileges and may be subject to further disciplinary action including suspension and/or expulsion.

## LOGIN INSTRUCTIONS

**Note: You will be required to change your password the very first time you login**

Shown below is a sample login for a fictional student named Ann Jane Doe.

First four letters of the student's name, the last three digits of their student number and a 0, 1, 2 etc. If there are less than four letters in the student's first name, we continue using letter from their middle name until the four letters are reached (i.e. annj7890).

The initial password created is a student's birth date in the following format: YYYYMMDD. For example, Ann's birthday is November 12, 1987, which makes her initial password 19871112.

Therefore, Ann's username and initial password are:

Username: annj7890

Password: 19871112

**If students do not hand in their signed acknowledgement form (handed out in their homeroom during the first week of classes) by September 30, their account will be disabled.**

## Where Do I Go When I Need Food or Shelter?

### Food Banks:

Helping Hands Food Bank	(905) 775-2824
Georgina Community Food Pantry	(905) 722-8305
Newmarket Food Pantry	(905) 895-6168
King Food Bank	(905) 833-5432

### Emergency Shelters:

Youth Haven - Barrie	(705) 739-7616
Elizabeth Fry (Women)	(705) 725-0613
Yellow Brick House-Aurora	(905) 727-1944
Salvation Army-Newmarket	(905) 895-0577
Inn from the Cold-Newmarket(winter)	(905) 895-8889
Leeder Place Family Shelter	(905) 898-1015
(Domestic Violence)	1-800-461-5419
Pathway Group Homes (16-19)	(905) 471-7877

## Where Can I Find a Place to Live?

Landlord & Tenant Info. Line	1-888-332-3234
Assisted Rental Housing	1-888-256-1112
South Simcoe Social Housing	(705) 725-7215
York Region Housing Dept.	(905) 830-4444
Quaker Hill Co-op	(905) 775-3929

## Community Support Services and Advocacy

Aids Committee of York Region	(905) 953-0248
Big Brothers-York Region	(905) 895-0289
Catholic Community Services	1-800-263-2075
Childfind	1-800-387-7962
Children's Aid-Bradford	(905) 775-4336
—Newmarket	(905) 895-2318
Family Life Centre	(905) 775-2660
Simcoe Community Services	(905) 775-0916
Simcoe Preschool Services	(905) 775-3039
Kinark Child & Family Services	(905) 713-0700
Ontario Disability Support Program	(905) 868-8900
Ontario Works—Social Assist.	(705) 722-3132
Min. Community & Social Services	(905) 868-8900
Newpath Counseling Serv.	1-866-566-7656
Simcoe Outreach Services	(705) 726-7062
Parent Support Group	1-800-488-5666
Women's Wellness Centre	(705) 721-5875
YouthLine (Lesbian, Gay, Bi, Trans.)	1-800-268-9688
Preschool Services-Simcoe	(905) 775-0916
Bradford Community Services	(905) 775-3039

## Who Can Help Me With My Financial Problems?

Bradford Community Services	(905) 775-8609
Credit Counselling	(705) 726-2705
Min. Community & Soc. Serv.	(905) 868-8900
Salvation Army Family Serv.	(705) 728-3737
Simcoe Ontario Works Dept.	1-888-644-3444
St. Vincent de Paul Society	(905) 898-4137 ext. 500
Family Services of York Region (Newmarket)	(905) 895-2389
(Bradford)	(905) 775-2660

## Youth Information Package

Simcoe County District School Board

Bradford District High School  
(905) 775-2262  
(905) 775-3192

## Where Can I Find Employment Information?

### Job Opportunities:

24 hour Employment Telemessage 1-800-523-4732

### Job Banks:

South Simcoe Community Information Centre  
(705) 435-4900

### Summer Employment Opportunities:

Focus Youth Employment Services (905) 953-7595

### Career Planning & Job Training Info:

Employment Resource Centres  
Newmarket (905) 952-0502  
Apprenticeship 1-800-387-5656

### Government Youth Employment Programs:

Youth Resource Network of Can. 1-800-935-5555  
Youth Opportunities Ontario 1-800-387-5656

## How Can I Complete My Education?

Bradford District H.S. (905) 775-2262  
Holy Trinity H.S. (905) 775-4841

### School Boards

Simcoe County D.S.B. (905) 729-2265  
Simcoe Muskoka C.D.S.B. (705) 722-3555

### Alternative Programs

Bradford Alternative Centre (905) 775-9806

### Adult Education

Bradford Learning Centre (905) 775-4432

### Independent Learning Centre (ILC)

Correspondence Courses 1-800-387-5512

### L.E.A.P. - Learning, Earning and Parenting

(905) 729-4514  
(705) 435-5624

### Literacy Council of Simcoe

Learning Disability Assoc. (705) 726-5553

## In the Event of an EMERGENCY...

<b>Ambulance/ Fire / O.P.P.</b>	<b>9-1-1</b>
Barrie Police	(905) 775-3311
O.P.P.	1-888-310-1122
Southlake Regional Health Centre	(905) 895-4521
Ambulance	(905) 775-2251
Poison Information Centre	1-800-268-9017
Bradford Fire Department	(905) 775-2121
<b>CRISIS SERVICES:</b>	
Kids Help Line	1-800-668-6868
Mental Health Crisis Line	1-888-893-8333
Rape Crisis Line	(705) 737-0464
Telecare Help Line	(705) 726-7922
Youth Haven	1-877-989-9995
Women and Children's Shelter	1-800-461-1716
Victims of Violence	1-888-606-0000
Kinark Services	1-888-454-6275
York Region Public Emergency	
Medical Services ext.4899	(905) 830-4444

## Danger to Self: call - 911

## Who Do I Ask For Health Advice?

<b>TELEHEALTH ONTARIO</b>	<b>1-866-797-0000</b>
AIDS & Sexual Health Info. Line	1-800-668-2437
S.C. Mental Health Crisis Line	1-888-893-8333
Canadian Hearing Society	(705) 737-3190
Simcoe County District Health Unit	(705) 721-7520

### Addiction Services:

Alcoholics Anonymous	1-888-425-2666
Al-Anon & Al-Ateen	1-888-425-2666
Drug and Alcohol Info Hotline	1-800-463-6273
Simcoe Mental Health-Addiction Ed.	1-888-893-3594
Simcoe Outreach Services	(705) 435-3328

### Pregnancy

Early Years Centre	1-866-821-7770
Motherisk	(416) 813-6780
(medical information line for pregnant moms)	
Public Health Unit	1-877-721-7520
Rose of Sharon	1-877-516-3715

## Where Do I Go For Legal Advice?

Legal Aid (Bradford)	1-888-590-3961
Legal Aid (Newmarket)	(905) 898-3943
Legal Aid Toll Free	1-800-668-8258
Probation & Parole (under 16)	(705) 737-1311
(over 16)	(705) 435-4352
Pardons Canada	1-877-929-6011
Community Legal Centre	1-800-461-8953

\*\*Please note that some services are run by volunteers and don't always identify the service when they answer the phone. Please ask for the service you need when you phone the number given.

## **Kids Help Phone**

**1-800-688-6868**

[www.kidshelphone.ca](http://www.kidshelphone.ca)

Anonymous and confidential help with personal problems and counselling.

**Call them with any concerns**

### **Sexuality**

[www.pflag.ca](http://www.pflag.ca)

**1-888-530-6777**

Answers and support for questions about any type of sexuality

### **Suicide/Crisis**

**310-COPE**

### **Mental Help Crisis Line**

**1-888-893-8333**

### **Children's Aid Society**

**1-800-661-5311**

[www.oacas.org](http://www.oacas.org)

Call if you have concerns about anyone under the age of 16 being hurt by an adult

### **Addictions**

**Drug and Alcohol Information Line**

**1-800-463-6273**

**Alcoholics Anonymous**

[www.aa.org](http://www.aa.org)

**1-888-425-2666**

A support group for alcoholics of any age.

**Ala-non/Ala-Teen**

[www.alateen.org](http://www.alateen.org)

**1-888-425-2666**

A support group for friends and family of alcoholics.

**Ontario Problem Gambling**

**1-888-230-3505**

### **Pregnancy**

**Telehealth Ontario**

**1-866-797-0000**

Speak to a nurse confidentially with questions about pregnancy.

**Aids & Sexual Health Info**

**1-800-668-2437**

## **211 Ontario**

**Dial 211 from any phone**      [www.211ontario.ca](http://www.211ontario.ca)

A search engine to connect you with local information on social services such as housing, abuse, counselling, food, legal help and much more.

# September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 <b>Labour Day</b>	3 1 <sup>st</sup> Day of Classes	4	5	6	7
8	9	10	11	12	13 Picture Day	14
15	16	17	18 6:30 pm School Council Grade 9 Spirit Day (off site)	19	20	21
22	23	24	25	26 Terry Fox Event	27 PD 2 Gr 9 breakfast for students who have submitted volunteer hours	28
29	30 Orange Shirt Day					

# October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 Interim Reports Go Home	4 P.A. Day	5
6	7	8	9	10 College Info 5:00 – 7:30 pm Parent/Teacher Student Conference 4:30 – 6:30 pm School Council BBQ	11 Picture Retake Day	12
13	14 Thanksgiving Day	15	16 6:30 pm School Council Meeting	17	18	19
20	21	22 6:30 pm University Info Program	23	24	25	26
27	28	29	30	31		

# November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 <b>Grad Pictures Days</b>	5	6	7	8	9
		<b>Term 1 Ends</b>	<b>Term 2 Begins</b>			
10	11 <b>Remembrance Day Assemblies</b>	12 <b>Picture Retake Day</b>	13 <b>Take our Kids to Work Day</b>	14	15 <b>Report Cards go home</b>	16
17	18	19	20 <b>6:30 pm School Council Meeting</b>	21	22 <b>P.A. Day</b>	23
24	25 <b>Full Disclosure Day Grad Re-Takes</b>	26 <b>Grad Re-Takes</b>	27	28	29	30

# December 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12 Winter Arts Night	13	14
15	16	17	18 Locker Clean Up	19	20 Last Day of School	21
22	23	24	25	26	27	28
29	30 Christmas Break					

# January 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Christmas Break	1	2	3	4
					→	
5	6 <b>Back to School</b>	7	8	9	10	11
12	13	14	15 <b>6:30 PM School Council Meeting University Applications Due</b>	16 <b>Grade 8 Open House 6-7:30 PM</b>	17	18
19	20	21	22	23 Evaluation Day Period 1	24 Evaluation Day Period 2	25
26	27 Evaluation Day Period 3	28 Evaluation Day Period 4	29 Evaluation Day	30 P.A. Day	31 P.A. Day College Applications Due	

# February 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 First day of Semester 2	4	5	6	7	8
9	10	11	12	13	14 SEM I reports card to go home	15
16	17 Family Day	18	19 6:30 pm School Council Meeting	20	21	22
23	24 Picture Retake Day	25	26 Pink Shirt Day	27	28	29

# March 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12 Interim Reports Go Home	13	14
15	16	17 March Break	18	19	20	21
22	22	23	24	25 5:00 – 7:30 pm Parent/Teacher Student Conference	26	27
28	29	30	31 OSSLT			

# April 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	<b>10</b> Good Friday	11
12	<b>13</b> Easter Monday Term 3 Ends	14 Term 4 Begins	15 6:30 pm School Council	16	17	18
19	20	21	22	23	24 Mid-term Reports Distributed PD 1	25
26	27	28	29	30		

# May 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 P.A Day	2
3	4 Full Disclosure Day	5	6 MENTAL HEALTH WEEK	7	8	9
10	11	12	13	14	15	16
17	18 Victoria Day	19	20 6:30 pm School Council Meeting	21	22 Prom	23
24/31	25	26	27	28	29	30

# June 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17 Evaluation Day Period 4 – Gr.12s only	18 Evaluation Day Period 1	19 Evaluation Day Period 2	20
21	22 Evaluation Day Period 3	23 Evaluation Day Period 4	24 Evaluation Day	25 Commencement P.A. Day	26 P.A. Day	27
28	29	30				

# July 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<b>1</b> Canada Day	<b>2</b> Semester Two Report Cards Go Home	<b>3</b> Last day office will be open	<b>4</b>
<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	

