

# Introduction

## Bradford District High School



Crest:



**Mascot:** Bucconeers

Our school teams are called the “Bradford Bucconeers”. Bradford’s school clothing such as shirts that say “Bradford” on them are referred to as Bradford Bucs wear.



**School Colours:**

The school colours are white and blue.

**Important Areas/Rooms:**

Art labs	
Classrooms	Communication technology lab
Design & technological lab	Drama
Hospitality lab	Guidance Facility
Music rooms	
	Dance
Science labs	Life Skills
Student council office	Computer labs
Auto Tech	Laptop carts
Co-op Education Office	Weight Training & Fitness Facility
Staff Room	Wood Tech
	Gymnasiums
Cafetorium	Library Resource Centre
Family studies lab	Special Education Resource



### **Main Office**

There are two main student functions for the main office; attendance and reception.

The attendance section of the office is where classroom attendance sheets are dropped off. The Attendance secretary enters the students who are present and absent into the computer. The computer will generate a list of students who were absent from that class. These students will receive a phone call home to report his/her absence. See section Classes: Leaving early, arriving late policy for more information. There is an attendance bin in the main office on the front counter where attendance is dropped off for each class.

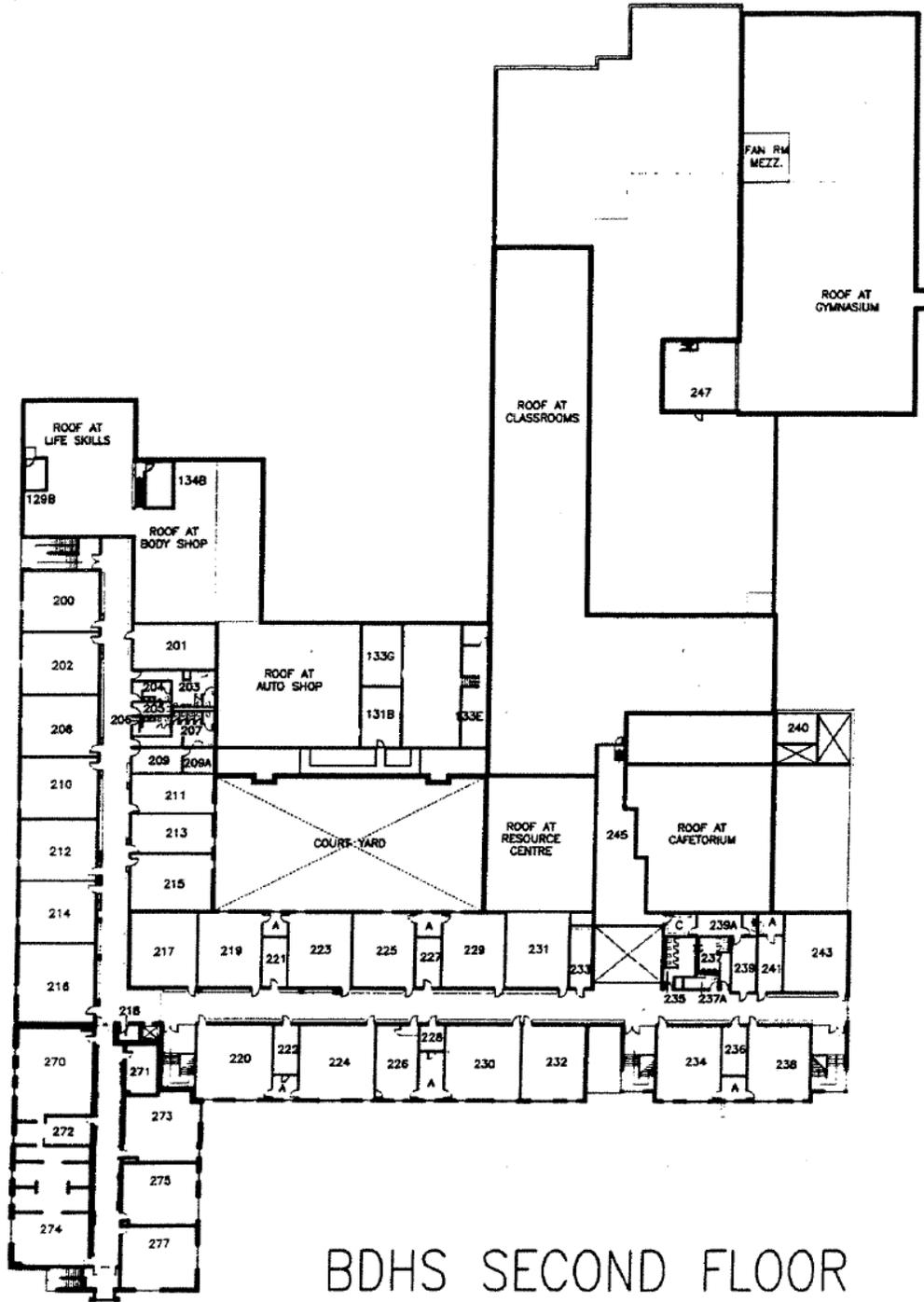
The reception section of the office is where visitors and students go to sign in/out. The Reception secretary will review parent's notes before a student leaves or returns to school. Students can also ask this secretary to book an appointment with their Vice Principal (VP).

## Principals and Vice Principals

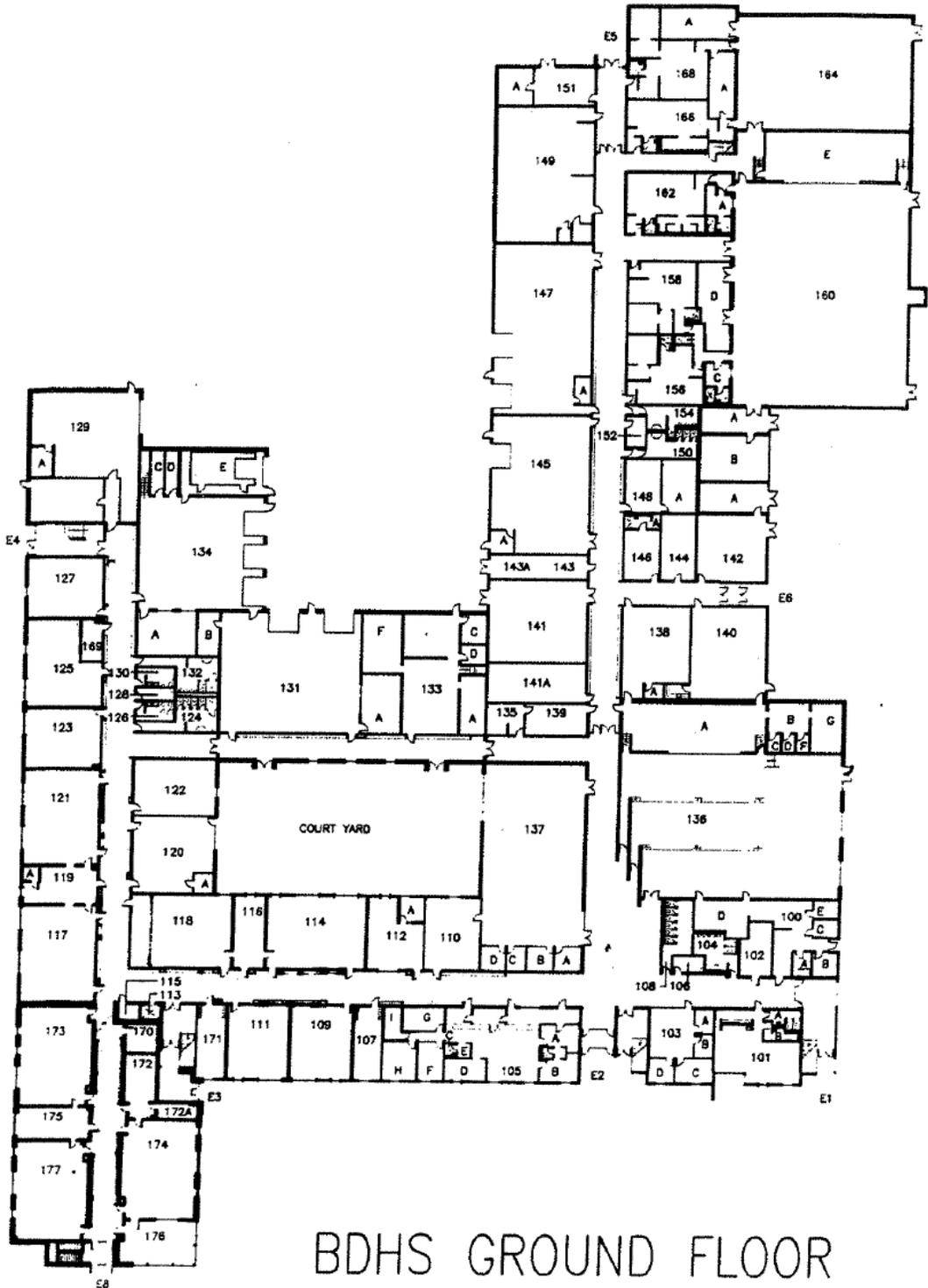
In high school, usually there is one principal, and two vice principals. Generally, students see the principal talking during assemblies or on the morning announcements. Every student in high school is alphabetically assigned a Vice Principal. The assigned VP is a person students can talk to. It is a good idea to meet your VP during the first month of school and ask them how they may be able to help you at school. The assigned VP is also the person who students must get permission from if there is a conflict in the exam schedule or a student needs to miss/reschedule an exam. See section Academic: Exams.



Map of School:



BDHS SECOND FLOOR



BDHS GROUND FLOOR

## **What Can I Expect in Grade 9?**

Entering high school is an amazing experience. You are ready to move on and leave elementary school, but you also can be very nervous about entering a new place with other students who are older than you.

Many Grade 8 Students spend the summer before grade 9 feeling very nervous.

Here are some points to consider:

- \*If you are lost, ask anyone in the school for directions, people are really friendly at Bradford
- \*Everyone else who is new to the school is going through the same thing you are
- \*You will get a phone call home for every class that you miss, so don't miss classes without a good reason
- \*Smoking IS NOT allowed on school property. You can be fined a large amount of money if you are caught!!

## **Student Cards**

Every student in high school buys a student card. This is a card that identifies you as a student of Bradford District High School and it may have your picture, name and a number on it. Bradford Student Cards are sold in a package with the award-winning school yearbook. You will need to have a card to be a part of any club or team and to attend school-sponsored events such as school game days, dances and the school formal. You will also need your student card to sign out resources from the library or to attend Battle of the Bands.

## **Link Crew**

The Link Crew runs activities and assemblies for Grade 9 students. Watch for these!



## **Responsibilities:**

These are the things that you are expected to do as a student attending Bradford District High School:

- Attend all scheduled classes
- Bring required materials to class (textbook, binder, pencil/pens, homework, any additional work materials needed)
- Be on time for class
- Responsible for all work missed when absent from classes and activities
- Responsible for completing and handing in all assigned work by the due date
- Show respect and courtesy (This means to have good manners)
- Respect school property and the property of others (This means to not damage school property)
- Be clean in personal habits
- Work with one another in a helpful and honest way
- Have a signed letter of permission to excuse yourself from school
- Respect other cultures, their traditions and beliefs (this means being understanding of others differences, and treating others in a kind way.)
- Follow the school dress code
- No hats in the school
- No cell phones in the school

## **The High School Years:**

High school is comprised of four grade levels: Grade 9 to Grade 12. There are a certain number of subjects or courses that need to be completed in order to graduate from high school. Some students complete all of the courses in four years, and some students take some more time to complete all of the courses.

You may want or need to take a “resource period” where you do not receive a credit, but you can work on your other three courses during that time. This extra work time, or resource period, may help to promote success in your other classes.

## **Semesters:**

Semesters are a term to describe the division of a school year into sections. High school is divided into 2 semesters; Semester 1 starts in September and goes to the end of January and semester 2 starts in February and ends in June.

Students are able to take a maximum of four subjects each semester. This means that you attend the same four subjects or classes everyday for the first semester, and then attend four different subjects everyday for the second semester, for a total of eight subjects per school year. Each class is 76 minutes long. Some students choose to take three subjects per semester in order to have a resource period where you are able to get help to do your work, or can work on any homework/ assignments quietly.

Some of these subjects are compulsory and other subjects are elective/options. A compulsory subject is a course that is required for everyone to take. An elective/options subject is a course you can choose from different options based on your interests or career objectives. You will select the courses you will take before the school year begins, so that in September of every school year you will have a timetable or schedule of your classes for each semester. The diagram on the next page provides an overview of courses required to graduate from high school.

## **Timetable:**

A timetable is used to describe the schedule of classes: the times, locations, and teacher for each of the classes you have. It is important to make a copy, so that you have two copies; one to carry with you, and a ‘back-up’ copy in case you lose or can’t find the first copy.

## EDUCATIONAL PLAN

### Diploma Requirements - Grade 9 to 12

#### Grade 9 - 12

To complete the requirements of the Ontario Secondary School Diplomas (O.S.S.D.), students require 30 credits, fulfillment of the Ontario Secondary School Literacy Requirement and 40 hours of Community Involvement, beginning no earlier than the first day of Grade 9.

18 Compulsory Courses	My Tentative Educational Plan			12 Optional Courses
Grade 9 Year 1	Grade 10 Year 2	Grade 11 Year 3	Grade 12 Year 4	
English	English	English	English	
French				
Math	Math	Math Gr. 11 or 12		
Phys. Ed.		Group 1 Eng/SS/Cdn		
Science	Science	Group 2 P.Ed./Bus/Arts		
Geography	History	Group 3 Sc/Tech		
Arts	Civics/Career Studies			
Total Credits	Total Credits	Total Credits	Total Credits	
e.g.	Arts	= the "suggested" year in which to take this Compulsory Course		

This is an example of the suggested "Educational Plan". However, if you have an IEP, a student can customize his/her own Educational Plan with someone from Guidance or Special Education (SERT). The general requirements for completing high school and receiving a high diploma would remain the same: 30 credits/courses (18 compulsory courses, and 12 elective or options).

# Guidance

Guidance can help students with many issues, or questions. There are 3 main areas that a guidance counsellor can help you with: educational/ academic, career-related, and social/personal. Sometimes, counsellors may refer you to a community agency on request. Students with an IEP can go to see their SERT for any of the above issues.



## **Booking an Appointment**

Students often need guidance from a counsellor at the school. They may need assistance in choosing the right courses for their future, or need help picking a destination for when they leave Bradford District High School.

The guidance secretaries work at the front desk in the Guidance office. This person can help students book an appointment with a counsellor. If a student arrives at Guidance and does not see a guidance secretary, he/she can wait for the secretary to return.

# Special Education Department

Every student with an IEP (Individual Education Plan) will be assigned a SERT (Special Education Resource Teacher). Your assigned SERT is the person you, your parents, and your teachers go to for any of the educational/ academic, career-related, and social/personal issues discussed in the Guidance section. In the first week of school, your assigned SERT will contact you, as well as, connect with your parent(s) to introduce him/herself.



## **Booking an Appointment**

If you need to talk to your SERT come to Room 112. There will be someone who can help you. You may wish to speak to them, or they may find your SERT for you, or make an appointment for you to see your SERT later.